



To: Lincoln-Hubbard Families
Fr: Matt Carlin
Re: Follow Up to L-H Parent Q&A Series - FYI

Dear L-H Families:

I hope this communication finds you in great spirits and feeling assured that we are off to a great start with the 2020-2021 school year. As shared at our recent f “L-H Reopening Plan Parent Q&A Sessions - 8/27 (evening session) and 8/28 (back to back morning sessions) - I have developed a pdf. version of the questions and [my responses](#) for your review. They are gathered by topic and are addressed as follows:

L-H / District Reopening Plan - Classrooms

Since we will not be allowed in the school, is it possible to get a picture of the classroom set-up?

- ☐ Yes - refer to [Building ReOpening Plan page 10](#) - there is a picture in there - all classrooms generally have the same framework - students, teacher area, class library, Chromebook carts. Here is the picture again -



Can you share how far apart the desks have been positioned in the classrooms? If it is different for each class, how can we find out the positioning in our child's classroom? -

- ❑ 6 feet, when not achievable - distancing with plexiglass. 2 homerooms - 5Slezak and 5 Fuchs - mix of Nodes and desks - Nodes, 6 ft and desks 4 feet with dividers. Walk throughs conducted. Students will be rotated weekly/bi-weekly - All protocols in place. Here is a picture of this model -



Could you please review what the school's new safety protocols are?

- ❑ Please see the Building Reopening plan - pages 11-13. In general, mask wearing, hand washing, social distancing, additional sanitizers, plexiglass shields, protocols for symptom identification, contact tracing, reporting.

Hi there - will attendance in person or remote learning be re-evaluated again at some point in the beginning of the year? Will we have the choice to adjust either way if we feel like the other choice may suit better?

- ❑ Please refer to the District Reopening Plan - p. 45 Monthly registration periods - You may adjust from in-person to remote at any time. In the event you would like to register from Remote to in person during a registration cycle that is already in session - make a request to me, which will then be reviewed with the Superintendent - reviewed case by case.

How do I change my daughters learning preference to remote only? -

- Send an email to me, I will confirm.

Enrollment

What is the total number of 1st-5th grade students who will attend L-H in-person? How many 5th grade students, per class, will attend in-person? Thank you!

In person TOTAL - 279

Grade 5: In person	Mrs. Barbara Slezak	(5S)	20
	Miss Carmela Valles	(5V)	21
	Mrs. Ashley Fuchs	(5F)	21

How are sections determined at each grade level - why certain amounts at one grade and different amounts at other grades when numbers are almost similar?

- District guideline - Gr. 1 & 2 (22 students), Gr. 3-5(24 students)
- Monitored enrollment throughout the summer - grade 1 especially
- Approved for an additional section of Grade 1 a week ago - as we were over the guideline
- No grade levels are over the guideline currently
- Rosters were also balanced to ensure in person and remote number equity
- Any need to balance was carried out with a specific review of parent input forms received last spring, teacher input, and ultimately my final decision. We were able to capture well balanced rosters.
- Please refer to my 8/24/2020 "Back to School Principal's Communication" where I specifically outlined numbers in each class:

School Supplies

Grade Level - Day 1 supplies

How and when should the books from classrooms in the blue book bags / pouches from previous grades be returned?

- Sent an email to grade level teams, review supply lists - identify any items NOT Needed, can be left home
- Bring in plug in headphones
- Bring in a small washcloth hand towel - enough to sit on (Mask breaks)
- Will try to get a communication out to families by end of day tomorrow - Monday AM at the latest

IDEAS / LW

Will incoming 5th graders be assessed or in any way considered for IDEAS or is that qualification still based on their 3rd grade COGAT scores?

Grandfathering grade 4 students from last year.

IDEAS:

*Update - here is the link to the prerecorded IDEAS presentation for Grade 4 families : [IDEAS Orientation and Overview for Grade 4](#)

- ❑ Letters will go out to families of all 4th graders and 5th graders who participated in IDEAS in grade 4 on Monday, 8/21. The Curriculum Office will share these via Honeywell for your convenience.
- ❑ [Here](#) is a DRAFT copy of those correspondences.
- ❑ IDEAS for Grade 4 will be open to all interested students by first come, first serve basis. Registration is up and will run until 9/15/2020. Registrations after 9/15/2020 will not be accepted for that cycle.
- ❑ Grade 5 students who were in IDEAS last year will be “Grandfathered”
- ❑ More information will be coming to families of IDEAS students.

Will Learning Workshop students from last spring automatically start up again this fall, or do we wait for everyone to get assessed and then hear about schedules?

Learning Workshop:

First three weeks of school will focus on Bootcamp for grades 1 and/or 5 (refer to page 39 of the Reopening Plan for specifics).

2 top areas across 1st & 5th - Grade 1 Phonics, Grade 5 Numbers sense/word problems

LW for all students in K-5 will begin in October, parents of eligible students will be notified and an orientation to the program will take place.

Stay tuned.

Special Education

How will speech be addressed?

- ❑ Per IEP, Speech services are still active. Plexiglass dividers for personnel such as speech. Contact your speech teacher with any additional questions. Our L-H Speech teachers is Mrs. Carrie Leshin (cleshin@summit.k12.nj.us)

Snacks/ Breaks

Will 3rd graders have snack time in school? Should we be sending a small snack? -

- ❑ This is outlined on p. 11 of School Reopening Plan
- ❑ Snacks are also to be provided from home. It should be a healthy, snack size option that the student can **open independently**.
- ❑ Please remain aware that students will be eating outside, weather permitting. ***Students will not be permitted to share any items with any other students.***
- ❑ Any snack that comes in a reusable container will be immediately returned to the child's backpack upon arrival back in the classroom. No containers will be rinsed and attention to limiting liquid snack items that may leak will be appreciated.

As being outside is now so critical to the children getting mask breaks and also in terms of their general health would you consider relaxing your notoriously stringent rules on when it is for them to be outside? My kids have decent shoes, coats, hats etc and I would be so happy for them to brave the elements to get outdoors and away from the elevated covid risks of being indoors all day, as I'm sure most parents would.

- ❑ (2) 15 minute mask breaks - rotations throughout the morning - 4 break locations - outside.
- ❑ Snacks part of one break. Specialists covering.
- ❑ Absolutely outside - provided not under 32 degree with wind chill or hurricane winds. If raining - send your child with an umbrella/jacket - we have tents.
- ❑ Doing best we can - certainly parents will have the opportunity to get kids outside further between 12:30-1:30 daily.
- ❑ Whether a pandemic response or regular year - you are correct in that I make the decisions based on what I feel is in the best interests of student/staff safety in weather conditions.
- ❑ I certainly accept everyone may not agree with those decisions.

Classroom assessments/assignments

With virtual learning (partial or full) how will classroom testing / quizzes be administered? -

- Using TC running records, conference in person or remotely, assignment submission - in person or remotely, conferring in the classroom and remotely
- Go Math resources - assessments - for example administration of PreRequisite skills will be delivered in first days - what has been retained and carried over related to standards.
- Online platforms - such as IXL - apply a benchmark tool - students answer standards based math items - then levels them across standards (Smartscore)

Will the students be using workbooks this year?

- Yes - we will work on a distribution pickup for remote students in the Main vestibule in the coming days

Standardized Testing

What is the plan for 3rd grade NJ state exams this year? When are they typically held? What training & preparation will be provided to the students?

- TBD
- Typically held in May - over two weeks.
- Never got to administer NJSLA this year.
- To confirm - students are prepared daily through introduction of curriculum,
- The use of Chromebooks promotes greater online fluidity (which is the format for the State test)
- Stay tuned

Remote Students

What will mornings look like for the students who will be remote only?

- Page 21 of District plan. Login for livestream @ 8:30

How will teachers engage students who are remote only when they are teaching to the students who are physically in the classroom?

- Livestream, so they can engage and interact. All afternoon is remote.

For full remote learners, any chance to meet the teachers in person somehow?

- TBD - seems easy, however teachers are immersed right now - professional development related to safety protocols, remote

instruction by content areas each afternoon, among other items.

How will parents need to support 1st & 2nd graders during the afternoon remote learning sessions?

- Help your child login - there will be resources from the Tech Department - to login if needed - or teachers directly.
- Here is the link for the Technology Department website: <https://sites.google.com/summit.k12.nj.us/technology/>
- Podcasts for kids - created by the District Technology Department.

For full remote learners, how can they pick up reading materials?

- Scheduling any pick up of items in the coming days
- Class assignments will be posted, other resources such as RAZ Kids will have online accounts - we will develop online rosters, passwords and login information in the coming days and share with in-person and remote learners.
- Book circulation for library and ordering is being developed with Mrs. Stubeck - stay tuned

Nursing

A communication from the nurse said to bring in an extra set of clothes. Should the students bring this day 1 also?

Yes - especially grade 1 students. **** BRING A SMALL TOWEL FOR YOUR CHILD TO SIT ON WHEN OUTSIDE**

Curious about ventilation at Lincoln Hubbard as I read the filters have been updated. Will windows be open as well?

- MERV 13s have been installed
- Important to note - these are additional improvements on behalf of the District, not mandatory
- Important to note that current filter/ventilation is approved - otherwise would not have Certificate of Occupancy
- MERVs are a further upgrade from the filters that already meet standards.
- Windows or air conditioning are being used

Also policy for sick siblings at another school (or preschool) in a covid world and how/ when we quarantine an entire family - once a positive test in the family

- If a sibling is positive - sibling in this school, family would go into a 14 day quarantine

Is there a digital form parents must complete each morning to affirm their child's health? Where do you find this?

- ❑ P. 15 of the District Reopening Plan.
- ❑ Attestation form prior to start of school year
- ❑ Daily Absence Reporting Form required this year - Link Below:
<https://sites.google.com/summit.k12.nj.us/virtualhealthoffice/reporting>

Drop Off / Dismissal

UPDATE - STUDENTS must wear masks both on their way to line up and in line up (even though we are socially distanced @ 6feet). Masks can be removed during the specific mask break scheduled slots throughout the morning.

What are the pick up and drop off procedures for 3rd grades attending in person learning?

- ❑ Lower Crescent - page 6 of Building Reopening plan

Do we need to present ID when picking up children at 12:30? How does the school make sure whoever is doing pickup is on the designated pick up list? - Teachers in grades a list of escorts designated through registration. Escorts identify @ pick up.

Technology

Has the phone system for the schools changed? I called the main number at Lincoln today only to be routed to a district wide answering machine. I had to go through several different menus until I could reach someone at Lincoln. I found this frustrating and if I ever needed to call the school and an emergency it feels a little unsettling to take so long to get to the main office. Thank you- (can't wait to be back!)

- ❑ Phones were changed believe we are up and running - and can't wait to have you back

Will there be instructions for new Chromebook users on how to navigate the system?

- ❑ Students will be trained, tech coaches to assist, podcasts available

For new students, how do they get the Chromebooks?

District ordered new Chromebooks - held up overseas.

Until the shipment arrives:

- ❑ Students in grades 4-12 will continue to use the devices they already have.
- ❑ Students who previously received a device from our carts because they had nothing at home will continue to use the device they have
- ❑ Students in grade 3 will receive the devices that were in the remaining carts at the elementary schools
- ❑ As the old teacher devices come back, we will make them ready for any other students who have nothing at home starting in grade 2 and below (Teachers issued new Chromebooks)
- ❑ We are making as many of the old grade 12 devices as possible ready for temporary reuse

After the shipment arrives, the following will occur:

- ❑ Grade 5 and 9 will get new devices, as per our normal replacement cycle.
 - ❑ The old grade 5 devices will be replaced early because of the recent expansion of the 1-to-1 to grade 3 and 4. These relatively new devices will be reused for all students in grade 2.
- ❑ Kindergarten and grade 1 will get new devices
- ❑ These moves will ensure that the students all have new devices, or devices that are within the expected life cycle for use.

Student SEL

Incoming first graders and all students - what will be done to make them comfortable?

Update - Here is my Welcome Back Video to our L-H Students sent early 8/31/2020:

<https://www.youtube.com/watch?v=7XrOW3eqtps>

- ❑ Held a grade 1 orientation - posted on our school webpage and sent to all grade 1 families - featured video of me, Roary our lion, teachers and advice from past 1st graders
- ❑ Creating another video over the weekend - specifically for students to assure them of the awesomeness of L-H, revisit some important “know your job” points for Tuesday, capture what goes in the backpack - let them know we care about them and can’t wait to see them
- ❑ Working on other possible engagement from teachers - right now they are immersed in training
- ❑ SEL and Morning Meeting curriculum created over the summer - each morning - start of day with team building, climate building

and exploring topics such as mindfulness, growth mindset, resiliency - Zones of Regulation

- ☐ Our counselor - Miss Dorsey also created a variety of resources

Can 5th graders bike or skateboard to school?

- ☐ YES